### Handling of Personal Information

# 1. Personal Information Protection Manager and Responsible Section

The personal information obtained through application for the Contest, etc. (hereinafter referred to as the "Personal Information") is managed by the following person at his/her own responsibility.

Responsible Section: JQA International Environmental Children's Drawing Contest Office Personal Information Protection Manager: Nishioka (<u>TEL: +81-3-3546-3631</u> E-mail: info@childrens-drawing.com)

### 2. Purposes of Use of Personal Information

The Personal Information obtained is used for the operation of the JQA International Environmental Children's Drawing Contest set forth below.

- (1) Sending participation awards, etc. to participants
- (2) Information on the Contest and exhibitions
- (3) Posting the names, ages, and nationalities of winners on websites and in booklets
- (4) Posting the names, ages, and nationalities of winners of their works at exhibitions, etc.
- (5) Response to inquiries

# 3. Outsourcing of Personal Information

We may outsource the handling of personal information in whole or in part to external parties to the extent necessary for the achievement of the purposes of use set forth in "2. Purposes of Use of Personal Information." We will select contractors who are deemed to handle personal information appropriately, ensuring that the contractors thoroughly manage, maintain confidentiality of, and that we prohibit provision of personal information, and have them implement appropriate management to prevent leakage of personal information of applicants.

#### 4. Provision of Personal Information to Third Parties

The Personal Information is managed appropriately and will not be provided to third parties without prior consent.

## 5. Voluntary Provision of Personal Information

Providing personal information is voluntary to the applicants. However, if personal information is not provided, you may not apply for the Contest.

# 6. Contact Point for Responding to Requests for Disclosure, etc.

Requests may be made by the individual who provided personal information or his/her representative (legal representative/delegated agent) for notification and disclosure of the purpose of its use, correction, addition or deletion of the content, suspension of use, deletion and suspension of provision to a third parties (hereinafter referred to as "Disclosure, etc."). For inquiries, please contact the following.

### 7. Where to Contact

Please contact the following for any inquiries or complaints regarding the handling of personal information.

JQA International Environmental Children's Drawing Contest Office (<a href="https://childrens-drawing.com/contact.html">https://childrens-drawing.com/contact.html</a>)